



# HOPLAND

## MUNICIPAL ADVISORY COUNCIL

### Hopland Municipal Advisory Council

#### Minutes

#### **Regular Meeting – Hybrid**

June 21, 2023 at 5:30 pm

Hopland Fire Protection District Community Room

21 Feliz Creek Road, Hopland, California

*The Hopland Municipal Advisory Council meetings will be held in-person and virtually via Zoom Video Communications until further notice. Meeting access information is available on the Agenda for this meeting.*

Members: Julie Golden, Amy Frost, Hannah Bird, Jane Cupples, Shawn Padi

Alternate: Bernadette Byrne

Administrative Support: Rebecca Dalske, Melissa Frausto - LACO Associates

#### **1. Call to order & roll call**

The meeting was called order at 5:35pm. Julie Golden and Bernadette Byrne were present. Rebecca shared that Shawn resigned earlier in the day due to other time commitments.

#### **2. Public comment & announcements on non-agenda items**

No discussion/ comment

#### **3. Consent Calendar**

*The following consent items are expected to be routine and non-controversial, and will be acted on by the Hopland Municipal Advisory Council (HMAC) in a single action without discussion, unless a request is made by a Council Member or a member of the public for discussion or separate action.*

- a. Approval of the May 17, 2023 Regular Meeting Minutes

The HMAC did not have a quorum to vote; this item is continued to the July 19<sup>th</sup> meeting.

#### **4. Discussion and possible action on community updates and issues**

- a. Mendocino County Sheriff's Office: *General updates from Sheriff Kendall*

No update/ discussion

- b. Hopland Fire Protection District: *General updates from Chief Franklin*

Bernadette shared that the Fire District's fundraiser on June 3<sup>rd</sup> was well-attended by the community. She would like to continue finding opportunities for community events, such as a pancake breakfast or barbecue. Julie added that Hopland Vision attended the fundraiser and shared that they are looking to host a barbecue once a month to encourage community engagement and will likely coordinate with local businesses.

- c. Hopland Cemetery District: *General updates from Katharine Cole*

No update/discussion

For HMAC information, visit Hopland Municipal Advisory Council-HMAC on Facebook, at

[www.hoplandmac.com](http://www.hoplandmac.com), or email [info@hoplandmac.com](mailto:info@hoplandmac.com)



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- d. Shanél Valley Academy: *General updates from Amy Frost*  
No update/discussion
- e. Hopland Research and Extension Center: *General updates from Hannah Bird*  
No update/discussion
- f. Hopland Public Utility District (PUD): *General updates*  
No update/discussion
- g. Board of Supervisors (BOS): *General updates*  
No update/discussion
- h. Mendocino Council of Governments (MCOG): *General updates*  
Julie shared that she recently connected with Nephele Barrett (MCOG, Executive Director) and Jared Walker (Hopland PUD, General Manager) regarding potential impacts of the Caltrans ADA project on PUD infrastructure. They are continuing to discuss. Julie will ask Nephele to share new changes to the Caltrans ADA Project at an upcoming HMAC meeting.

### 5. Discussion and possible action on Hopland Rest Stop Project

Julie shared that Luisa Morris (*Great Redwood Trail Agency (GRTA), Project Manager*) attended the April 19<sup>th</sup> HMAC meeting and appeared to be interested in the Hopland Rest Stop project concept. Julie will continue engaging with Luisa and the GRTA.

(*Public comment*): A member of the public asked if the Rest Stop would be used for overnight parking.

### 6. Discussion and possible action on Downtown Hopland Pedestrian Lighting

No update/discussion

### 7. Discussion and possible action on Hopland Downtown Plan

Julia Krog (*Mendocino County Department of Planning and Building Services (PBS), Director*) shared that the PBS assists one MAC with developing and updating a community specific planning document as stated in the Mendocino County Housing Element (2019-2027) Action Item 1.4a. The PBS is currently working with Redwood Valley MAC (RVMAC) on the Redwood Valley Community Action Plan (CAP) and Design Guidelines but intends to work with the HMAC next. Julia advised that the Hopland Downtown Plan (Plan) should be community driven with the scope of the Plan well defined. Developing the Plan would also require several meetings with agencies and stakeholders, working with PBS on the format and content, a presentation before the County Planning Commission for consideration and recommendation to the BOS, and finally, a hearing before the BOS for adoption of the Plan.



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Bernadette asked when the County's work with the RVMAC would be complete. Julia shared that the RVMAC has submitted a Draft CAP and the County plans to soon present it to the BOS for guidance on the scope of the CAP. After the BOS meeting, Julia will have a better understanding of the timeline for completion.

Julie asked if the Plan would need a General Plan Amendment (GPA). Julia stated that the Plan would first be reviewed by the PBS and then need a GPA approved by the BOS since they have the authority on development in the County. The General Plan can be amended up to four times a year.

Julie asked who would be responsible for covering the cost of preparing the necessary documentation for compliance with the California Environmental Quality Act (CEQA) and if the HMAc might need to hire a consultant. Julia suggested that the HMAc speak with County Counsel about grants that the HMAc might be able to apply for to fund the GPA and CEQA compliance since MACs cannot hire consultants directly.

Julie asked for suggestions on basic elements of the Plan and asked if Old Hopland could also be included in the scope of the Plan. Julia suggested that the HMAc should consider changing the scope of the Plan from the "Hopland Downtown Plan" to the "Hopland Specific Plan" or "Hopland Community Plan" to include Old Hopland. Bernadette likes the idea of changing the name and scope of the Plan to the "Hopland Community Plan" to include additional areas of Hopland and Old Hopland.

### **8. Council Members' and staff reports regarding assigned tasks, committee meetings, and other items of general interest**

#### **a. Water Committee Updates**

Julie shared that she recently attended a meeting led by the North Coast Regional Water Quality Control Board (Regional Board) where she learned that the Regional Board proposing a policy that would require vineyard owners in Mendocino County to monitor and report excess sediment. She is concerned that this would be costly and onerous for the vineyard owners.

#### **b. HMAc Yearly Stipend**

Rebecca shared that the yearly stipend must be submitted to PBS by soon after June 30. Bernadette will send her HMAc expenses from the Hopland Fire District event to Rebecca for Jane to sign. Julie will look into purchasing postcards for advertising future community events and audio equipment for meetings.

#### **c. Assembly Bill 2449**

Julie believes that hybrid meetings are essential for the HMAc attendees and hasn't heard from County Counsel about limitations on continued remote meetings. Julie would like to look into purchasing equipment to continue to support the hybrid meetings. Bernadette agreed that purchasing equipment would be a good use of available HMAc funds.

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d. **MCOG Rural Mobility Public Meeting**

The MCOG Rural Mobility Public Meeting occurred on June 27<sup>th</sup> at 5 pm. The meeting was held to discuss the mobility needs and the potential solutions detailed in the draft Rural Mobility Action Plan.

**9. Discussion on agenda items for July 19, 2023 HMAc meeting**

No update/discussion

**10. Adjournment**

The meeting adjourned at 6:56pm.